



## MAJOR CONTRACTS GOVERNANCE GROUP TUESDAY, 3 MARCH 2020

A MEETING of the MAJOR CONTRACTS GOVERNANCE GROUP will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on TUESDAY, 3 MARCH 2020 at 2.00 pm

J. J. WILKINSON,  
Clerk to the Council,

25 February 2020

BUSINESS		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute (Pages 3 - 4)</b>  Minute of the Meeting of the Major Contracts Governance Group held on 5 November 2019 to be noted. (Copy attached.)	2 mins
5.	<b>Any Other Items Previously Circulated</b>	
6.	<b>Any Other Items which the Chairman Decides are Urgent</b>	
7.	<b>Items Likely To Be Taken In Private</b>  <b>Before proceeding with the private business, the following motion should be approved:-</b>  <b>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A to the aforementioned Act.”</b>	
8.	<b>Minute (Pages 5 - 6)</b>  Private section of the Minute of the Meeting of the Major Contracts Governance Group held on 5 November 2019 to be noted. (Copy attached.)	2 mins
9.	<b>SBc Contracts Trading Operation Update (Pages 7 - 18)</b>  To consider report by Chief Officer Roads. (Copy attached).	30 mins

## **NOTES**

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors R. Tatler (Chairman), G. Edgar, J. A. Fullarton, T. Miers, D. Moffat, E. Thornton-Nicol and T. Weatherston

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Please direct any enquiries to Judith Turnbull Tel No. 01835 826556  
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**SCOTTISH BORDERS COUNCIL  
MAJOR CONTRACTS GOVERNANCE GROUP**

MINUTES of Meeting of the MAJOR CONTRACTS GOVERNANCE GROUP held in Council Chamber, Council Headquarters, Newtown St Boswells on Tuesday, 5 November 2019 at 2.00 pm

Present:- Councillors R Tatler (Chairman), G Edgar, J Fullarton, D Moffat, E Thornton-Nicol, T Weatherston.

In attendance: Service Director Assets & Infrastructure, Chief Officer Roads, Contracts Manager - SBc Contracts, Quantity Surveyor - SBc Contracts, Principal Internal Auditor, Democratic Services Officer (J Turnbull).

1. **CHAIR'S REMARKS**

The Chairman welcomed everyone to the meeting and explained that the SB Cares Limited Liability Partnership (LLP) was being reintegrated into the Council. Live Borders and CGI were also being scrutinised by Executive and Audit and Scrutiny Committees and therefore not required to report to this Group. The Chair would discuss the necessary amendments required to the Scheme of Administration to reflect these changes and advise accordingly.

**DECISION  
NOTED.**

2. **MINUTE**

There had been circulated copies of the Minutes of the meeting of the Major Contracts Governance Group of 4 June 2019 and 17 September 2019

**DECISION  
NOTED the Minutes of the 4 June 2019 and 17 September 2019 for signature by the Chairman.**

**MEMBER**

Councillor Thornton-Nicol joined the meeting following consideration of the Chair's remarks.

3. **PRIVATE BUSINESS**

**AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the ground that they involved the likely Part 1 of Schedule 7A to the Act.**

**SUMMARY OF PRIVATE BUSINESS**

4. **MINUTE**

Members approved the Private Section of the Minutes of the Major Contracts Governance Group of 4 June 2019 and 17 September 2019.

5. **SBC CONTRACTS TRADING OPERATIONS UPDATE**

There had been circulated copies of a report by the Chief Officer Roads.

**MEMBER**

Councillor Fullarton joined the meeting during consideration of the above report.

*The meeting concluded at 2.45 pm*

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